Dr. R. G. Bhoyar Arts, Commerce and Science College Seloo, Dist.Wardha

NAAC Accredited With B+

Policy of E- Governance

Index

- 1. Introduction:
- 2. Objectives
- 3. Areas of e-governance in HEIs
- 4. Admission Process
- 5. Administration
- 6. Library
- 7. Website
- 8. Examinations
- 9. CCTV Surveillance
- 10. Salary and Scholarships
- 11. What's App group



Policy E-Governance

Introduction:

The adoption of e-governance in education will energize the educational system by opening up new channels of communication between teachers and students as well as their stakeholders. E-governance can improve and promote new methods of delivering desired knowledge to students, as well as provide needed services.

Our institution has holistic approach in the functioning of e-governance. To bring transparency and to speed up the services, our institution has upgraded the physical infrastructure at the college level.

Objectives:

- > To deliver services to people in better way and that to in an affordable cost.
- > To bring transparency and accountability.
- To empower people through information.
- > To improve efficiency in government process.
- To make a fully automated Library network

Scope or Areas of e-governance in HEIs:

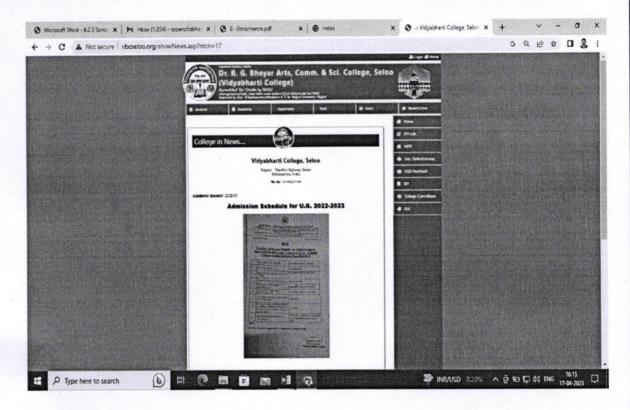
- ➤ Integration of finance and account.
- > Student enrolment and admission.
- > Examination and certification.
- > Interactive among faculty, school and departments.
- ➤ LMS (Library Management System)



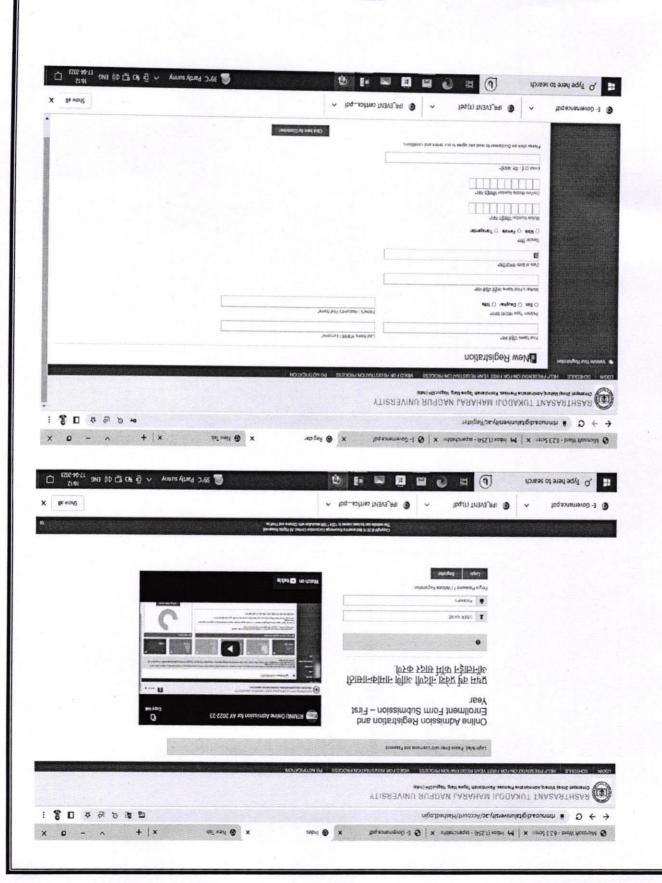
1. Admission Process:

Our institution is permanently affiliated to RashtrasantTukadojiMaharaj Nagpur University, Nagpur. Just after the declaration of the results, the university publishes a schedule along with the registration portal on its website. The online admission process will be available to the students of this arena.

The aspirants will be register themselves by following the given link. https://rtmnuoa.digitaluniversity.ac/ All the students will fill up the data and upload the necessary documents to get an admission for any programs. The college will invite online and offline applications for B.A., B.Com. & B.Sc. programs. The college has a set-up to help the wards in the admission process. The admission process is fully automated as a part of e-governance. The changes or any updates in the admission process is the subject matter of the university.





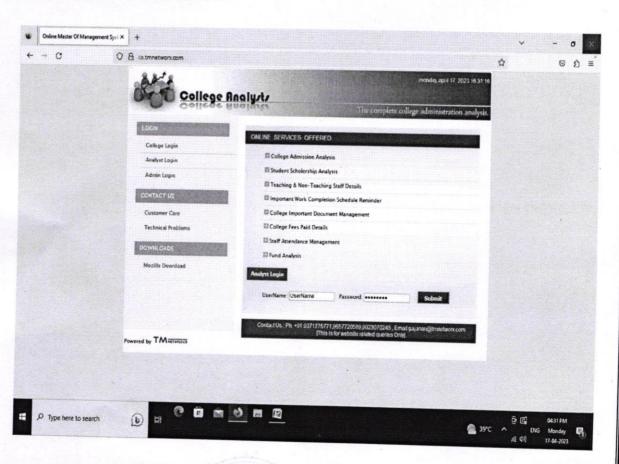




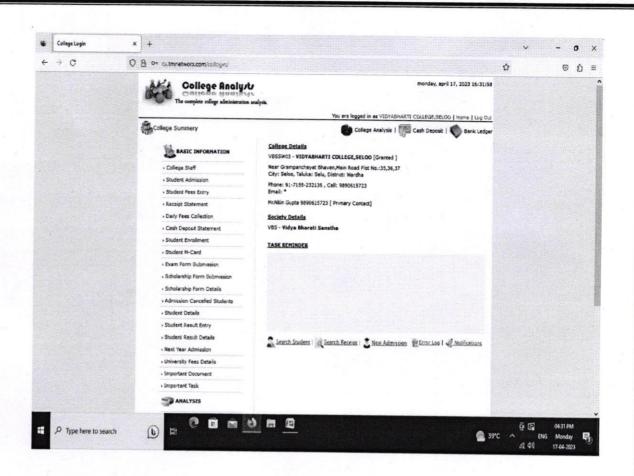
2. Administration:

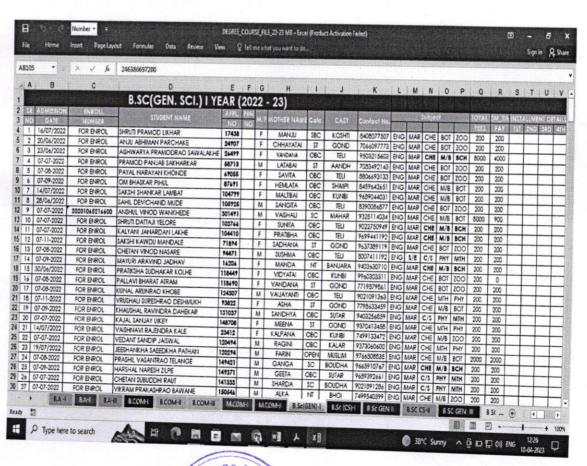
Our college has purchased the software named, ca.tmnetwoks. Comwhich is a useful management system to manage and govern the official work. There will be various facilities available for the users, such as –

- > To generate Attendance Sheet
- > To college Fees Report
- > To manage the Students Reports
- > To show the Graphical Reports
- > To avail the facility of Online registration for courses
- > To generate Category wise/ Subject wise / Course and program wise list
- > To manage the financial data









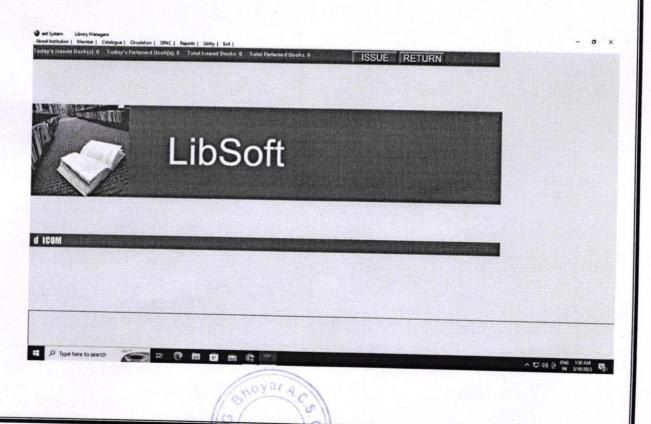


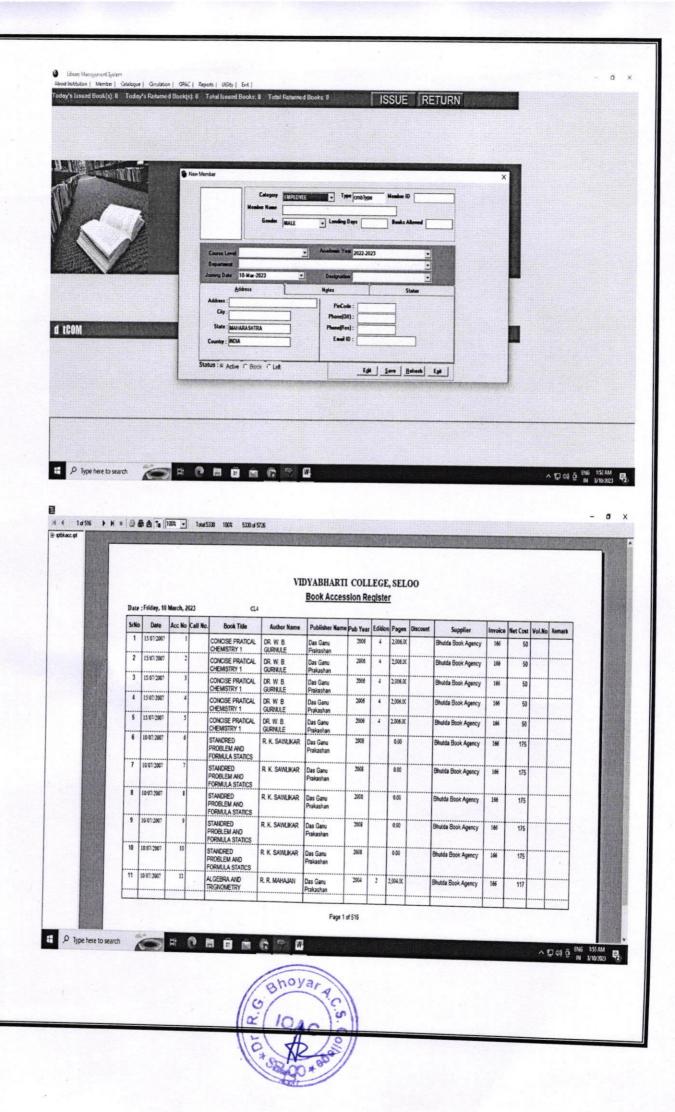
3. Library

The library is fully automated with the help of 'LibSoft' software where the transaction of the circulation of the books, journals, magazines and others are recorded promptly. All the teachers and students have given the unique user ID and password to access the copies of the books. All the transactions, purchasing, circulations, barcoding and other activities can be monitored and managed through this software.

Areas to be covered through the LibSoft software

- > Book Circulations,
- > OPAC facility
- ➤ M-OPAC
- Books entry and return
- Visitors management system
- > Remote access
- ▶ Barcoding
- ➤ Data collection
- > Centralized Network Resource Centre
- Students Unique ID Creation

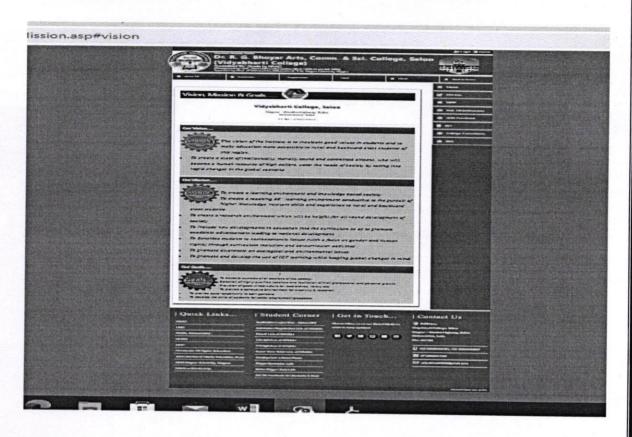




4. College Website

The website is a mirror of our institution. The website of our college plays vital role to reach the unreached. It will be a platform to publish and promote the information about the college, events and activities, important notices, courses offered, timetables, institutional calendar etc. The Website Committee has been constituted by the IQAC for the smooth operations of the services. We upload the recent development or notification from the university or released by our college related to the academic activities. One of the member will have an access and authority to manage or update the data on the website of our institution http://vbcseloo.org

3 = Vidyabharti College, Seloo = 1/4 x + → C A Not secure | vbcseloo.org G # # 0 8 : Dr. R. G. Bhoyar Arts, Comm. & Sci. College, Seloo (Vidyabharti College) Accredited 'B+' Grade by NAAC Academics # NAAC Student Corner EVENTS.... M NEWS... Friday June 24, 2022 Yoga Day **Currently No Event** Listed 日 日 日 日 日 日 Type here to search ● 39°C Sunny ^ ⊙ ♀ ■ ♥ 40 ENG 18-04-2023

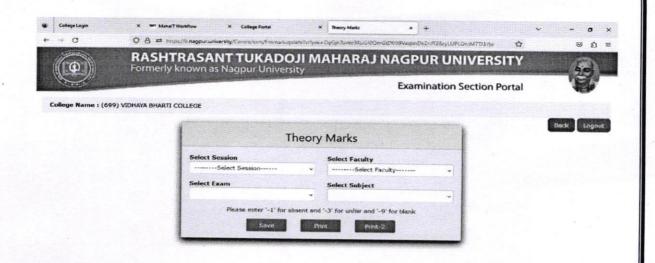


5. Examinations

All the examination related works will be done as per the schedule given by the RashtrasantTukadojiMaharaj University, Nagpur. The university has its own Exam Management System (EMS) designed by 'Promarc' Company to function the Theory Exams, Internal marks Entry, EVS Grade Entry, Hall Tickets, and others. We use the portal. At the end of every semester, the internal and external marks will be uploaded in time. The university updates its software time to time to avoid inconveniences.





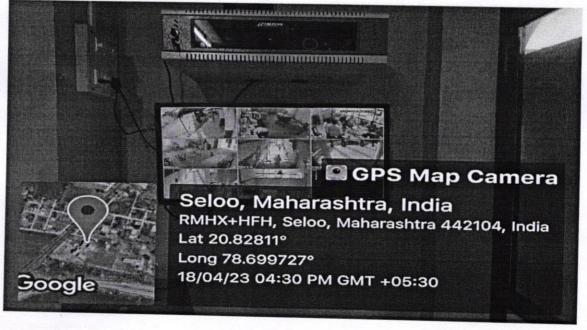




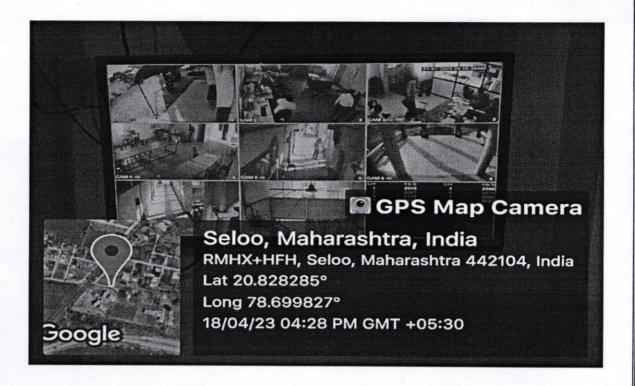
6. CCTV Surveillance

The entire campus of our institution is monitored through the CCTV Surveillance. More than 20 CCTV are installed at various places for the smooth functioning

- To maintain academic health and friendly atmosphere
- To avoid ragging
- To maintain the safety and security







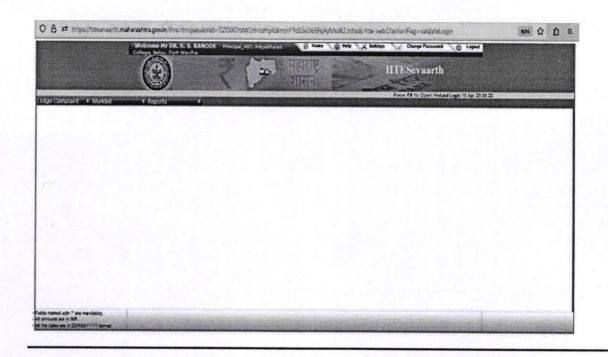
7. Salary:

The salary related things are managed on the HTE SewarthPranali which is a centralized web based integrated system of personal information and payroll for Grant-in Aided Colleges in Maharashtra. The salary bills have been generated through the CIMS software. Electronic Audit,

- ➤ Payment Bills
- ➤ Electronic Submission

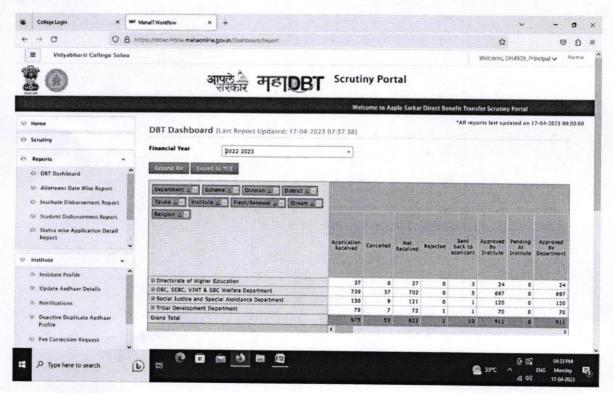




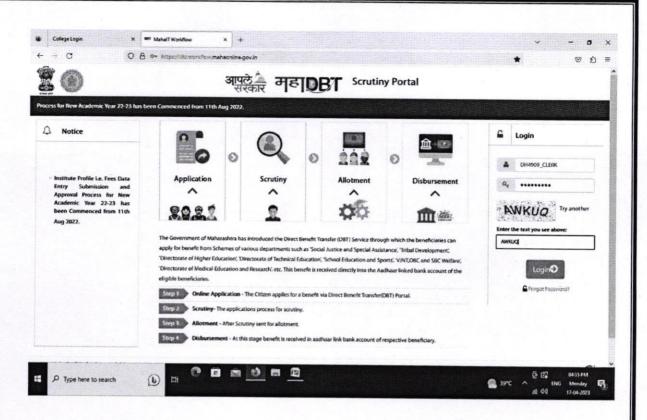


8. Scholarships

The online application of the scholarship will be done on Maha DBT portal. Various works will be done through these services provided by Govt. of Maharashtra.







9. What's App group

With an aim to save papers and to promote eco-friendly atmosphere in the administration, the principal has created a WhatsApp group of the teaching and non-teaching staff to circulate notices or any urgent information. As a part of green initiatives, all kinds notices will be shared to communicate with the teachers and students. It is one of the best medium for e-governance.

